

## ASHTON KEYNES NEIGHBOURHOOD PLAN (AKNP)

### STEERING GROUP MEETING held on 11<sup>th</sup> March 2016 at 3 Four Acre Close, SN6 6PJ

**Present :** M Carter (MC), D Wingrove (DW), T Klee (TK), K Winstone (KW), A Tindall (AT)

#### 1. Apologies for Absence

None

#### 2. Approval of Minutes of the last meeting held on 14<sup>th</sup> January 2016

The Steering Group (SG) approved the minutes.

#### 3. Matters arising from Meeting held on 14<sup>th</sup> January 2016-03-11

- Action 1 : All representations received. **Complete**
- Action 2 : Amendment of policies to reflect comments. **Ongoing all SG members**
- Action 3 : Wiltshire Council (WC) Open Spaces Study issues addressed. **Complete**
- Action 4 : Updated infrastructure section of AKNP supplied. **Complete.**
- Action 5: E mail responses still require processing into summary document. **Ongoing.**
- Action 6 : DW had approached Councillor Berry about securing support. **Complete**
- Action 7 : Meeting with WC officers held 24/2/16. **Complete.**
- Action 8 : Meeting with WC officers held 24/2/16. **Complete.**
- Action 9 : Apportioning of further work. **Ongoing MC**

#### 4. Public Release of Information On Website

Agreement for publication of their full consultation responses has not yet been received from all the developers who commented on the draft plan. Action : **MC to continue to seek agreement from developers.**

Given the situation with developer responses, it was agreed that a decision on public release of representations - and comments on the Draft Plan and the site sustainability and assessment profiles - would be deferred until the next SG meeting.

#### 5. Next Steps in Progressing the Draft Plan

It was agreed that SG members would continue to review their sections of the draft plan and incorporate consultation representations and comments where appropriate. **Action SG members.**

In addition:

- AT agreed to assist MC with the review of the Infrastructure section. **Action AT**
- It was agreed that further assistance was required from WC wrt the Environment section and DW would look to arrange a meeting with WC. AT and MC would also attend the meeting. **Action : DW, AT and MC.**

TK and MC agreed to take forward the report summarising the pre-consultation consultation responses. **Action TK and MC**

#### 6. Any Other Business

The meeting noted that David Moss has resigned from the SG – though he will continue to lead the Historic Conservation Working Group. The SG expressed its appreciation for his contribution.