

Minutes of Steering Group Meeting – 3rd Apr 2014

Meeting Date: 3rd Apr 2014 - 7.00pm Village Hall, Park Place, Ashton Keynes

SG Attendees: Dave Wingrove (DW), Malcolm Carter (MC), Ernie Tidmarsh (ET), Keith Newman (KN), Geoff Winslow (GW), Terry Klee (TK)

SG Apologies: Kevin Winstone (KW), Mike Jackson (MJ), Chuck Berry (CB), Phil Moran (PM)

Other Refs: Cotswold Community (CC), Neighbourhood Plan (NP)

Ref.	Public Attendees		
8.1.0	None		
Ref.	Approval of Minutes from the Last Meeting		
8.2.0	The Minutes from the previous Steering Group meeting (DocRef. AKNP-SG-Minutes-190314) were approved and will be listed on the AKNP website (www.ashtonkeynesneighbourhood.com)		
Ref.	Focus Group Updates		
8.3.0	Updates given by Steering Group Theme Leaders or by the Project Coordinator where provided.		
Ref.	Amenities Focus Group (AFG) Update	Who	When
8.3.1	Work continues on the presentation material which will be a central map with several satellite information sheets.	KW	By Apr 6 th
Ref.	Historic Conservation Focus Group (HCFG) Update	Who	When
8.3.2	The conservation map is in the process of being updated. In excess of 500 photographs have been taken. The group intend to provide a rolling video of a selection of the photos. David Moss is preparing the report. A vision statement has been completed but as yet the objectives have not been resolved. There is an internal debate in hand about designating some of the buildings within the parish as listed buildings.	MJ	By Apr 6 th
Ref.	Economy Focus Group (EcFG) Update	Who	When
8.3.3	MC is leading this group. The spreadsheet is going to plan. Stakeholders are being approached and the Employment List is in the process of being expanded.	MC	By Apr 6 th
Ref.	Environment Focus Group (EnFG) Update	Who	When
8.3.4	Objectives have been produced and are ready for presentation at the Exhibition.	DW	By Apr 6 th

Ref.	Housing Focus Group (HFG) Update	Who	When
8.3.5	<p>Policies and objectives have been produced. Presentation material is in hand.</p> <p>There are three outstanding issues:</p> <ol style="list-style-type: none"> 1. The Cotswold Community in respect of affordable housing. 2. The designated development site. 3. A review of under utilised buildings that could in the future, be suitable for accommodation. 	TK	By Apr 6 th
Ref.	Infrastructure Focus Group (IFG) Update (formerly Services)	Who	When
8.3.6	<p>Thirteen to fourteen items of infrastructure have been identified that affect the parish. This has been reduced to five on which to concentrate. The Group is currently awaiting information from stakeholders (eg. Thames Water, BT) and it is doubtful whether the information will be ready for the Exhibition.</p> <p>High speed broadband was discussed in some detail but it seems unlikely that Ashton Keynes is a priority area.</p>	KN	By Apr 6 th
Ref:	Public Exhibition Planning		
8.4.0	<p>Flyers have been delivered via the Parish Newsletter. There will be a letter-box drop this weekend and the event has been placed on the village website.</p> <p>The display stands will be collected from Chelworth by Barry Ellison on Friday 11th April.</p> <p>Visual creation is in hand by each focus group and should be presented to Malcolm by Sunday 6th April.</p> <p>MC showed the presentation layouts for economy and environment and these were felt to be suitable for some other groups.</p> <p>GW asked what the expectation was from the Exhibition. He asked how we were going to get and use information from the people visiting the Exhibition. It was suggested that we asked people what they want and whether they agree or disagree with the policies and objectives: eg. Do you want more business? do you want more housing?</p> <p>Each group was asked to provide information on what feedback method they would use.</p> <p>DW to request Pre-School to clear the Ashton Room. Bridge and Angling Clubs are agreeable to leave the room with the displays in position while they are using the room.</p> <p>Each Focus Group to provide a staffing rota.</p> <p>Helpers are required for registration and surveys (two for each day).</p> <p>Moira Carter will be providing the refreshments.</p>		

Ref.	Consultant Support
8.5.0	MC has been in discussion with Locality about direct support. Planning Aid have been in touch to arrange to come and talk with us at the next Steering Group meeting on the 24 th April. They provide an overlay of guidance, planning and consultancy. They cannot be appointed until the application form from Locality has been completed. This is in hand by MC.
Ref.	Development Site Allocation
8.6.0	<p>KN pointed out that the development of CC is not inclusive in the core strategy requirements for housing development as it is not within the Settlement Boundary. GW advised that Amita are in discussion with WC about the development proposals for the site, and it may be appropriate to await the outcome of discussions before considering any land at CC as a designated site. Additionally, the review of Settlement Boundaries in the recently proposed Development Plan Document for housing will consider whether Ashton Keynes (amongst 87 other communities) needs to have the Settlement Boundary reviewed. DW felt that the previous Parish Council's response to the CC project was still valid.</p> <p>SHLAA needs to be clearly defined for the Exhibition stating what it is and what it is not. WC nominate the sites but the Ashton Keynes NP needs to state whether or not we need them and where within the Settlement Boundary housing can be accommodated to meet our housing needs. Windfall development is not an advisable plan option.</p> <p>Discussion ensued on whether we have to identify where homes to meet our housing need can be located. It was suggested that we designate the AB Carter ex Haulage site as a development site for later discussion.</p>
Ref.	Other Issues
8.7.0	DW suggested we might want to forward a vision of an 'amenities hub' in the village based around the village hall, shop, pub. After some discussion it may be better to ask "What is your vision for the parish of Ashton Keynes".
Ref.	Date of Next Meeting
8.8.0	The date for the next meeting was agreed to be Thu 24th April 2014 7.00pm at the Village Hall finish by 9.00pm.